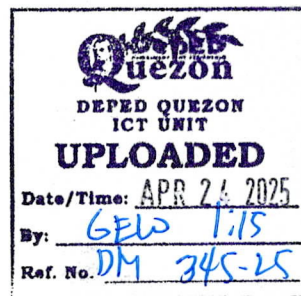




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



23 April 2025

DIVISION MEMORANDUM
DM No. 345, s. 2025

**SUPPLEMENTAL GUIDELINES FOR THE IMPLEMENTATION OF THE SUMMER
ACADEMIC REMEDIAL PROGRAM**

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Attached herewith is DepEd Memorandum No. 035, s. 2025 titled "Supplemental Guidelines for the Implementation of the Summer Academic Remedial Program", for your guidance and reference.
2. Immediate dissemination and strict compliance with this Memorandum is directed.

FOR:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

BY:

JOEPI F. FALQUEZA, EdD
Assistant Schools Division Superintendent

cid-ims/lsw/rqn/04/23/2025

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Republic of the Philippines
Department of Education

APR 16 2025

DepEd MEMORANDUM

No. **035**, s. 2025

**SUPPLEMENTAL GUIDELINES FOR THE IMPLEMENTATION
OF THE SUMMER ACADEMIC REMEDIAL PROGRAM**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. In alignment with the Department of Education's (DepEd) 5-Point Reform Agenda, with a particular focus on efficient learning delivery, DepEd reaffirms its commitment to ensuring that every learner has to complete the basic quality education with the necessary competencies and skills for higher education and/or the world of work or for entrepreneurship. As such, DepEd recognizes the need to offer a **Summer Academic Remedial Program** to ensure the continuous progress of a learner from one grade level to the next.

2. This Memorandum is issued pursuant to DepEd Order (DO) No. 010, s. 2025 or the Guidelines for the Implementation of the 2025 Department of Education Summer Programs, particularly the provision on the conduct of summer programs that proactively prepare learners for the succeeding school year through focused remediation efforts. The 2025 Summer Programs are thoughtfully planned to harmonize with and reinforce the goals of the Academic Recovery and Accessible Learning (ARAL) Program. The Summer Academic Remedial Program is one of the 2025 DepEd Summer Programs to ensure that learners attain the required learning competencies at their grade level and prepare them for transition to the next grade level.

SCOPE AND COVERAGE

3. This Memorandum applies to all public and private elementary and secondary schools nationwide, covering learners from Grades 4 to 12. It provides clear and appropriate directions for all personnel across the various levels of governance within DepEd.

4. Private schools and higher education institutions, including state and local universities, colleges, technical and vocational institutions, and Philippine Schools Overseas, offering basic education, are also encouraged to adopt and implement these guidelines.

5. The conduct of the Summer Academic Remedial Program shall ensure effective and equitable opportunities for learners with identified learning gaps or learning area deficiencies, ensuring that no learner is left behind. This is to ensure that they attain the required learning competencies at their grade level and prepare them for transition to the next grade level.

IMPLEMENTING GUIDELINES

Guidelines and Requirements

6. The Summer Academic Remedial Program shall be held for four weeks, Mondays through Fridays, from May 13 to June 6, 2025.

7. The school shall submit a letter of request to offer the Summer Academic Remedial Program to the schools division office (SDO) not later than April 21, 2025. The school shall include the following in its request:

- a. Indicative number and list of learners to attend the program; and
- b. Indicative number of teachers available to conduct the remedial classes.

8. The schools division superintendent (SDS) shall approve the request based on the submitted data.

9. Schools shall prepare the following for submission to the SDO after the request has been approved:

- a. List of students per grade level;
- b. List of least mastered competencies per learner;
- c. List of learning area/s to be offered per grade level;
- d. List of teachers and subjects they will teach;
- e. Class program; and
- f. Parent's permit.

ELIGIBLE LEARNERS

10. The following learners shall either be required or eligible to enroll in the Summer Academic Remedial Program:

- a. Grades 4 to 12 learners **who did not meet the expectations in one or two learning areas** based on DO 8, s. 2015, titled Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program, or any future policies are required to enroll in the Summer Academic Remedial Program;
- b. Senior high school (SHS) learners who failed in any learning area at the end of the first or second semester or those who failed a prerequisite subject are required to take up remedial classes; and
- c. Learners with disability who enroll shall be provided with appropriate learning modification and accommodation to ensure that they catch up.

LEARNING DELIVERY MODALITIES

11. The in-person learning delivery modality shall remain the primary learning delivery modality for remedial classes in all schools. However, classes may also be delivered through blended learning, combining in-person learning (IPL) with distance learning delivery modalities (DLDMs). The DLDMs enable learning to occur between teachers and learners in different geographic locations. It includes modular distance learning (MDL), online distance learning (ODL), television/radio-based instruction (TV/RBI), and blended distance learning.

12. If schools opt for blended learning, each learning area must adhere to the required number of hours stipulated in paragraph 16 of this Memorandum. As a standard, at least 75% of the total number of hours required shall be conducted using in-person learning, while up to 25% may be done through a combination of DLDMs most suitable to the learners' context. Schools have the discretion to determine the most appropriate mix of DLDMs to complement in-person learning. To optimize the man-hour requirement, teachers shall focus their instruction on the least mastered skills.

13. Schools shall have the flexibility to decide on the learning resources, provided that they meet the learning needs of learners and align with the most appropriate teaching approaches and strategies, learner-centered, skills-based, inclusive, developmentally appropriate, relevant, gender- and culture-sensitive, and contextualized.

14. In case of unforeseen emergencies or disasters, schools shall refer to DO 022, s. 2024, titled Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies.

LEARNING AREAS FOR REMEDIATION AND DAILY TIME ALLOTMENT

15. Remedial classes shall be conducted for one or two of the learning areas where the Grades 4 to 12 learners did not meet expectations or failed.

16. The daily time allotment for each learning area is:

Learning Area	Grades 1 to 10
English/Language/ Reading and Literacy Science/Mathematics/EPP/TLE/GMRC/VE	4 hours/day
Makabansa/Araling Panlipunan/MAPEH	3 hours/day

17. For Grades 11 to 12, learning areas under core, specialized, and applied tracks shall be allotted two hours each with a four-week duration for remedial classes.

CLASSROOM ASSESSMENT

18. Learning assessment for those learners shall be in accordance with the provisions stipulated under DO 8, s. 2015. The final grade in the remediation classes shall be the **Remedial Class Mark (RCM)**, while the average of the final grade at the end of the school year and the RCM shall be the **Recomputed Final Grade (RFG)**.

Each learner must obtain an RFG of at least 75 or higher to be promoted to the next grade level or semester (for SHS).

19. If the RFG of the learner is below 75, he/she shall be reassessed immediately by the subject teachers to determine the least-mastered competencies. The results of the reassessment shall serve as the basis for planning and designing an immediate instructional intervention to ensure the transition of that learner to the next grade level or semester. In case the learner still fails despite the instructional intervention, he/she shall be allowed to enroll in the next grade level for the succeeding school year with continuous provision of tutorial services through the ARAL Program.

20. A **Certificate of RFG** shall be given to the learner duly signed by the concerned subject teacher and approved by the school head or principal and shall be presented upon enrollment in the next grade level or in the next semester.

21. Learners failing assessments and showing developmental advancement or delays or with manifestations of learning difficulties who are in mainstream classes may be referred to the multidisciplinary team of the Inclusive Learning Resource Centers (ILRCs) or to other professionals for further assessment until an appropriate tool is developed or adapted. These learners shall be provided with immediate and appropriate intervention.

REMEDIAL TEACHERS' BENEFIT

22. The school head shall identify expert teachers to handle specific learning areas during remediation classes. Master teachers and/or highly proficient teachers in their respective learning areas shall be prioritized.

23. Teachers handling remedial classes shall receive the incentives enumerated in Section VI of DO 010, s. 2025.

PROGRAM TIMELINE

24. The implementation of the Summer Academic Remedial Program shall be conducted from May 13 to June 6, 2025.

25. The key dates and milestones in the program's implementation are as follows:

Date	Activity
April 11–21, 2025	School's submission of letter of intent to offer Summer Academic Remediation Program
April 21–28, 2025	Enrollment period
April 28, 2025	Final organization of classes
April 29, 2025	Deployment of teachers
April 30, 2025	Orientation of teachers
May 5–8, 2025	Analysis of Least Mastered Skills
May 9, 2025	Orientation of parents
May 13, 2025	Start of Summer Academic Remedial Program Implementation
May 13–June 6, 2025	Conduct of remedial classes, formative and summative assessments

June 6, 2025	End of Summer Academic Remedial Program implementation
June 10, 2025	Submission of RFG by the remedial teachers to the school head
June 16, 2025	Submission of Monitoring and Evaluation (M&E) Report, Certificate of RFG, and SF 5 to SDO (school head to CID)
July 11, 2025	Submission of M&E Report by SDO to the RO
July 14, 2025	Submission of M&E results by RO to the CO-OPS Strand

Changes in the above timeline will be announced as necessary in succeeding issuances.

ADVOCACY AND SAFETY PROTOCOLS

26. Advocacy and information dissemination for the 2025 Learning Camp shall be carried out to raise awareness and mobilize support from local government units (LGUs), parent-teacher associations (PTAs), school governing councils (SGCs), industry partners, and nongovernment organizations (NGOs), among others.

27. Schools shall ensure the security and safety of all learners, LCVs, and other parties involved pursuant to Republic Act (RA) No. 11313, or the Safe Spaces Act, DO 031, s. 2022 (Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education), and DO 40, s. 2012 (DepEd Child Protection Policy).

FUNDING

28. Anchored on Section VII of DO 010, s. 2025, the Implementation of the Summer Academic Remedial Program shall be funded through the Basic Education Curriculum - National Learning Camp (NLC) Program Support Fund (PSF) downloaded to the DepEd regional offices (ROs) from the Fiscal Year (FY) 2024 (RA 11975) Continuing Funds and from the directly released funds to the DepEd ROs from the FY 2025 (RA 12116) Current Funds, subject to the existing budgeting, accounting, auditing, and procurement rules and regulations.

MONITORING AND EVALUATION

29. To ensure systematic monitoring of student progress and program effectiveness, remedial teachers must submit weekly progress reports on May 16, May 23, May 30, and June 6, 2025. These reports should be encoded, reflected, and stored in a centralized data repository using the link <https://tinyurl.com/DepEd-SARP>.

30. The school head shall analyze the weekly reports, use the information to improve program implementation, and submit the analysis to the SDO through the Curriculum Implementation Division (CID).

31. The CID shall consolidate the reports, identify critical concerns, provide technical assistance, and submit pressing concerns to the RO through the Curriculum and Learning Management Division (CLMD).

32. The CLMD shall consolidate the reports, check areas needing technical assistance, and connect with relevant central office strands if necessary.
33. The RO shall submit a comprehensive report to the Office of the Undersecretary for Curriculum and Teaching through the Bureau of Learning Delivery.
34. The consolidated report shall be submitted to the **Bureau of Learning Delivery-Office of the Director**, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at bld.od@deped.gov.ph or at telephone numbers (02) 8637-4346 or 8637-4347.
35. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:



Fatima Lipp D. Panontongan
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff

References:

DepEd Order (No. 010, s. 2025; 022, s. 2024; 031, s. 2022; 8, s. 2015; and 40, s. 2012)

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
BUREAUS AND OFFICES
CLASSES
CURRICULUM
LEARNERS
LITERACY
PROGRAMS
READING EDUCATION
REMEDIATION
TEACHERS
TRAINING



LEARNER'S ENDORSEMENT FOR SUMMER CLASS

Date: _____

This is to certify that _____ with LRN# _____
(Name of learner)

a bonafide learner of _____ is hereby allowed to take
(Name of school)

the Summer Academic Remedial Program for EOSY 2025 from May 13 to June 6.

The learner is recommended to enroll in the following subject area/s:

Grade Level	Learning Area/s (not more than 2 learning areas)

Class Adviser

Approved:

School Head/Reading

Note: Please attach the least mastered competencies.



(Enclosure No. 2 to DepEd Memorandum No. 035, s. 2025)

PARENTAL CONSENT FORM SUMMER CLASS

Date: _____

I, _____ hereby state that I am the _____
(Name of Parent/Guardian) (Relationship to the learner)

of _____ with LRN# _____ who is presently in
(Name of the learner)

_____ do hereby signify my consent for my child to be enrolled in the
(Grade level)

Summer Academic Remedial Program this EOSY 2025 from May 13 to June 6, 2025

at _____
(Name of School and Address)

(Name and signature of Parent/Guardian)

(Date)